DNA Database CODIS Hit Combined Technical and Administrative Review Training Log

Training Area	Date Completed/Initials	Trainer's Initials
1. Reference Materials		
Read and Understand the Procedure for CODIS Hits		
2. Understand Components of CODIS Hit Combined Technical and Administrative Reviews		
Ensure any technical review returns were corrected		
Ensure CODIS hit record submission information is correct		
Ensure required documentation is included in the FA case record object repository		
Ensure completed subject information assessment report is included in the SpecMan CODIS hit record		
Ensure database laboratory report is present in FA		
Review confirmation keyboard search for concordance between reanalysis and profile in CODIS		
Review lab report for accuracy		
Correction process		
Completion in FA		
3. Observe a Minimum of 3 CODIS Hit Combined Technical and Administrative Reviews		
4. Successful Completion of a Minimum of 6 CODIS Hit Combined Technical and Administrative Reviews		

DNA Database Forensic Scientist Trainee: _____

DNA Database Forensic Scientist Trainer: _____

DNA Database Manager: _____

This trainee is approved to perform combined technical and administrative reviews of DNA Database CODIS hits.

DNA Technical Leader: _____

Date: _____