NCSCL Case #:

Contact Information (to be completed by private lab):

Name:

Title:

Date/Time:

Phone #:

Email:

Latest on-site visit documentation of an NDIS lab that uses the same technology, platform, and typing amplification test kit is attached.

Yes ☐

No ☐

Latest QAS Audit document is attached.

Yes ☐

No ☐

New or modified Technical Procedures since last QAS Audit? If "yes", please provide all changes. (add additional sheets if needed):

Yes ☐

No ☐

Case Information: (to be completed by private lab):

Type of Case:

Date results are expected:

Submitting Agency:

Agency Case Number:

Agency Contact Name:

Phone Number:

Email:

Case Background
(add additional sheets if needed):

Full Description of Evidence
(add additional sheets if needed):

Technology, Platform, Amp Kit & Software to be used:

Terms and Conditions: The NCSCL will not incur any fees associated with the items submitted for testing from an outside agency. The entry of CODIS eligible profiles is based on case background and will be at the discretion of the NCSCL CODIS Administrator. Approval by the NCSCL implies approval of acceptance of ownership of DNA data. Please provide the latest QAS audit document and any new or changed Technical Procedures since your last QAS audit. Also, please provide your latest on-site visit documentation or a point of contact for the NDIS approved lab that conducted your on-site visit.

Approved ☐

Disapproved ☐

Pre-Approval for CODIS Eligibility (to be completed by NCSCL CODIS Administrator):

Approved ☐

Disapproved ☐

Approval (to be completed by NCSCL DNA Technical leader):

Please fax or email this form back to the NCSCL at (919) 662-4462 or ccowan@ncdoj.gov.

All fields outlined in red are required and the form will not be processed if incomplete.
If you have questions about this form, please contact the Forensic Biology Manager, DNA Technical Leader or the DNA CODIS Administrator at 919-662-4500 extension 2506.

Form approved for use by:

John A. Byrd

Digitally signed by John A. Byrd
DN: cn=John A. Byrd, o=NCSCL, ou=Forensic Biology, email=jbyrd@ncdoj.gov, c=US
Date: 2013.06.05 11:47:01 -04'00'