Technical Procedure for SAFISFBI Database(s) Searches and Property/Non-Property Crimes

1.0 Purpose - This procedure outlines the guidelines set forth for SAFIS/FBI Database(s) searches by the Latent Evidence Section.

2.0 Scope - This procedure applies to all cases where latent finger and palmprints are requested to be searched through the SAFIS/FBI Database(s).

3.0 Definitions –

- **Property Crime –** Property crimes are defined as acts and attempted acts where no personal injury is involved. Examples include: any breaking, entering, and/or larceny including that of a motor vehicle, damage or injury to personal property, burglary, vandalism (not including places of worship and hate crimes), arson, and violations of the controlled substances act.
- **Non- Property Crime –** Non property crimes are defined as acts and attempted acts where personal injury is involved, crimes against places of worship, and hate crimes. Examples include: possession of a firearm by a felon, assault of any type, rape, homicide, kidnap, robbery, vandalism (of a place of worship), animal cruelty, police shootings, and shootings of any kind.

4.0 Equipment, Materials, and Reagents

4.1 Equipment and Materials

- SAFIS/FBI Database(s) printers
- SAFIS/FBI Database(s) computer station

4.2 Reagents – N/A

5.0 Procedure

5.1 No "Name Searches" will be performed through the SAFIS on listed "persons of interest" or "witnesses" for known impressions.

5.2 FBI Database(s) searches must be completed when the identifiable latent prints have not already been identified and are of SAFIS/FBI Database(s) value and the case meets one the following criteria:

- All non-property crime cases.
- Upon request by an agency.

5.3 Non-Property crimes regardless of the listing of a suspect and/or submission of victim elimination prints.

5.3.1 Evaluate latent prints and, if of value, search through SAFIS.

5.3.2 If no identification is effected retain prints in the Unsolved Latent Print File (ULF).

5.3.3 Report results utilizing the appropriate result statement listed in the Technical Procedure for **Friction Ridge Analysis and Comparison**.

5.4 Property Crimes with no suspect and no elimination prints submitted or available

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5.4.1 Evaluate latent prints and, if of value, search through SAFIS.

5.4.2 If no identification is effected do not retain prints in the Unsolved Latent Print File (ULF).

5.4.3 Add the following statement to the Results Statement Worksheet and Report :

"The (number) identifiable latent finger/palm print(s) was/were entered into and searched by the SAFIS with no identification being effected."

"Due to no elimination prints being submitted for comparison purposes, the (number) identifiable latent finger/palm print(s) was/were not retained in the AFIS database for continual search. Elimination prints must be submitted before any subsequent searches will be conducted."

5.5 Property Crimes with a suspect listed, with or without elimination prints submitted.

5.5.1 After the analysis phase, the analyst may complete the following in the order they deem necessary:

5.5.2 Compare identifiable latent prints to any known impressions submitted by the agency.

5.5.3 If the identifiable latent prints have not already been identified through a SAFIS run:

5.5.3.1. If Suspect(s) are listed, with or without a State Identification Number (SID#) and no suspect(s) known impressions are submitted, search through the SAFIS for the listed suspect(s) known impressions and compare to those known impressions, if retrieved.

5.5.3.2. If Victim(s) are listed, along with a SID#, and no victim(s) known impressions are submitted, search through the SAFIS database for the listed victim(s) known impressions and compare to those known impressions, if retrieved. Victim(s) known impressions in property crime cases will not be searched for by name in the SAFIS unless a SID# is provided.

5.5.4 Search latent print(s) of SAFIS value through SAFIS.

5.5.5 If an identification was not effected from a SAFIS search and if no victim elimination prints were submitted or available via a provided SID number, add the following statement to the Results Statement Worksheet and Report:

"The (number) identifiable latent finger/palm print(s) was/were entered into and searched by the SAFIS with no identification(s) being effected. Due to no elimination prints being submitted for comparison purposes, the (number) identifiable latent finger/palm print(s) was/were not retained in the SAFIS database for continual search. Elimination prints must be submitted before any subsequent searches will be conducted." "

5.6 Property Crimes involving a business

5.6.1 The requirement of elimination prints from businesses shall be evaluated on a case by case basis, with consideration being given to the number of employees and the logistics of obtaining these prints. Contact the Forensic Scientist Manager or designee with any questions related to this process.

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5.7 Standards and Controls – N/A

5.8 Calibration – SAFIS/FBI Database(s) is maintained by the SBI's Criminal Information and Identification Section (CIIS).

5.9 Sampling – N/A

5.10 Calculations – N/A

5.11 Uncertainty of Measurement – N/A

6.0 Limitations – N/A

7.0 Safety – N/A

8.0 References – N/A

9.0 Records – N/A

10.0 Attachments – N/A

Revision History		
Effective Date	Version Number	Reason
02/05/2021	7	Change title of procedure to SAFIS/FBI Database(s) Searches and Property/Non-Property Crimes. Change AFIT to FBI Database throughout procedure. 5.1-change to no name searches will be performed on "persons of interest and witnesses for known impressions. 5. 2-change to FBI database searches will be run on non-property crimes where prints are still unidentified or upon request by agency. Change effected numbering throughout procedure. 5.4 – change to 5.5 and take out and no SAFIS request. Add when to name search for suspect(s) and victim(s). Add statement to add to results statement and report if no elimination prints were submitted.

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